

DIVISION OF HEALTH SERVICES REGULATION
NURSING ASSISTANT ADVISORY BOARD

3 CAPITOL HILL
CONFERENCE ROOM 104
PROVIDENCE, RHODE ISLAND

Tuesday, January 20, 2015
9:08 AM

OPEN SESSION MINUTES

BOARD MEMBERS IN ATTENDANCE

Jessica Marcaccio
Irene Qi
Dianna Shaw
Beverly St. Onge

BOARD MEMBERS NOT IN ATTENDANCE

Teresa Chopoorian
Denice Duncan
Checkiea Erwin

STAFF MEMBERS IN ATTENDANCE

Karl Beauregard, Legal Counsel
Donna Valletta, Board Manager

OTHERS IN ATTENDANCE

None

1. Establishment of a quorum

A meeting of the Nursing Assisat Advisory Board was held on Tuesday, January 20, 2015 at the Rhode Island Department of Health, Conference Room 104, 3 Capitol Hill, Providence, RI 02908. A quorum was established and the Open Session meeting was called to order at 9:08 AM on a motion by Beverly St. Onge and seconded by Dianna Shaw. Motion carried.

2. Presentation of the November 18, 2014 Open Session Meeting Minutes

Motion was made by Beverly St. Onge and seconded by Dianna Shaw to accept the Open Session minutes of November 18, 2014. The Board voted unanimously to approve the Open Session minutes as presented. Motion carried.

3. Board Manager Report

- a. PearsonVUE Quarterly Training Program Reports from the NNAAP administration periods of July 1, 2014 through September 30, 2014
Donna Valletta distributed the quarterly reports. The board members expressed concern relating to pass rates; further discussion will continue when reviewing the rules and regulations to propose changes.
- b. PearsonVUE Contract
Donna Valletta advised that the Department's contract with PearsonVUE technically expired December 31, 2014, however, contracted services are continuing until a Request for Proposal is complete and a vendor is selected.

4. Motion to adjourn to Closed Session

Motion was made by Beverly St. Onge and seconded by Jessica Marcaccio to adjourn to Closed Session at 9:39 AM. Motion carried. Pursuant to Sections 42-46-4 and 42-46-5(a)(1) of the Rhode Island General Laws, for the purpose of discussing job performance, character, physical or mental health of applicants for licensure. Said individuals have been notified in advance by writing that they may request that the discussion be held at an open meeting. Also, pursuant to

Sections 42-46-4 and 42-46-5(a)(4) of the Rhode Island General Laws, for investigatory proceedings regarding allegations of civil or criminal misconduct.

5. Motion to return to Open Session

Motion was made by Beverly St. Onge and seconded by Jessica Marcaccio at 11:16 AM to re-open the Open Session and to seal the Minutes of the Closed Session pursuant to Sections 42-46-4, 42-46-5 and 42-46-7 of the Rhode Island General Laws. Motion carried.

6. Final Actions on all votes taken in Closed Session

- The board reviewed and approved one (1) Nursing Assistant Training Program application; and proposed action on six (6) cases.

7. Adjournment

The next Nursing Assistant Advisory Board meeting will be held Tuesday, March 10, 2015 at 9:00 AM at the Rhode Island Department of Health, Conference Room 104, 3 Capitol Hill, Providence, RI 02908. Motion was made by Beverly St. Onge and seconded by Dianna Shaw to adjourn at 11:17 AM. Motion carried.

Respectfully submitted,

Donna Valletta

Donna Valletta
Board Manager
Office of Health Professionals Regulation